**Application for Coordinating Committee Membership**

The Financial Transparency Coalition (FTC) is composed of over 150 civil society organizations, 14 governments, and dozens of the world’s foremost experts on illicit financial flows. The FTC’s mission is to curtail illicit financial flows through the promotion of a transparent, accountable and sustainable financial system that works for everyone. Since its inception in 2009 (when it was known as the Task Force on Financial Integrity and Economic Development), the FTC has successfully mobilized governments and civil society stakeholders to take action against the outflow of illicit money from developing countries, which is estimated at seven times the flow of official development assistance coming in.

The Financial Transparency Coalition (FTC) is governed by a Coordinating Committee of nine NGOs from around the globe who are responsible for establishing the policy and strategic direction of the coalition. The FTC is currently accepting expressions of interest from organizations in the Global South that wish to deepen their engagement with the global financial transparency agenda by joining our Coordinating Committee. We invite interested organizations to review membership requirements and answer the questionnaire below.

**Timeline**: Organizations interested in joining the FTC CoCom are asked to submit the questionnaire and documents requested therein by midnight EST on October 9, 2015 to [svaugeois@financialtransparency.org](mailto:svaugeois@financialtransparency.org). We will do our utmost to ensure this process is transparent throughout and expectations are clearly communicated, but we ask for your patience with response time given the volume of submissions. We commit to responding to all submissions by March 11, 2016.

Specific questions about the process can be directed to Sarah Vaugeois at [svaugeois@financialtransparency.org](file:///C:\Users\Sarah\Google%20Drive\CoCom%20Recruitment\svaugeois@financialtransparency.org).

**Requirements of Financial Transparency Coordinating Committee Membership**

All Financial Transparency Coalition (FTC) Coordinating Committee (CoCom) Members must be not-for profit, non-electoral, non-party political organizations, legally constituted under the relevant laws that apply to them. Additional requirements and responsibilities of Coordinating Committee membership include but are not limited to:

* Share the vision, mission and policy objectives of the FTC;
* Have prior knowledge and advocacy experience from one or more of FTC’s priority areas, from a research, policy development, advocacy or media perspective;
* Have proven capacity to influence policy makers and other key stakeholders in strategic geographical locations, or clear potential to increase its capacity in the near future;
* Have the ability to use English as the working language;
* Have no history of practices that counter the FTC’s objectives, for instance being involved in corruption, tax avoidance or similar;
* Have the ability to enter into a contract with the FTC secretariat based in Washington, DC;
* Attendance and participation at Coordinating Committee meetings and conference calls, two annual in-person meetings including the FTC annual fall conference and surrounding events;
* Participation in coalition policy working groups, and regular contributions to the FTC blog and newsletter.

**Questionnaire**

Organizations that would like to apply to join the FTC CoCom are asked to answer the following questions and provide any requested documents. This questionnaire and any files submitted with it are confidential and intended solely for the use of the FTC CoCom and Secretariat in assessing new membership candidates.

1. As stated above, a requirement of FTC CoCom membership is that the organization “share the vision, mission and policy objectives of the FTC” as well as “have prior knowledge and advocacy experience from one or more of FTC’s priority areas, from a research, policy development, advocacy or media perspective.”

Why do you want to be an FTC CoCom member? Describe any areas of overlap between your organization’s work and that of the FTC. Are there specific FTC policy priorities that your organization works on as well? What are some examples of your organization’s work in this area? Please include some examples of your organization’s success.

1. Describe your organization’s plans for the future. What are your Strategic goals? Do you have a strategic plan?
2. Please provide an organizational chart and an explanation of how the organization operates. Be sure to highlight specific positions that work on issues related to the FTC. Additionally, please demonstrate financial sustainability by providing a list of current funding sources, annual organizational budget, and the most recent annual audit. Any files submitted are confidential and intended solely for the use of the FTC CoCom and Secretariat in assessing new membership candidates.
3. Describe the enabling environment for CSOs where your organization is located. Are there any legal restrictions or financial regulations that would impede membership in an international coalition? What is the relationship between CSOs and the government?
4. Every member of the CoCom brings different strengths to the coalition’s work. Keeping in mind the FTC’s mission and priorities, describe how your organization becoming a part of the CoCom can be seen as a strategic step for the FTC.

This submission is not complete without a person of contact and a signature from the organization’s senior leadership.

Primary Person of Contact

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| Name |  |
| Position |  |
| Email |  |
| Phone |  |
| Skype |  |

Senior Leadership

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| --- | --- |
| Name |  |
| Position |  |
| Signature |  |